

# *CHILDREN'S CENTER JOB DESCRIPTION*

JOB TITLE: Volunteer  
DEPARTMENT: Day Treatment  
SUPERVISOR TITLE: Community Outreach Coordinator

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## JOB SUMMARY

Volunteers assist child therapists with day treatment groups. They interact positively with children and support therapists in daily activities.

## ACTIVITIES AND PERCENT OF TIME

### PERCENT OF TIME

### ACTIVITY

80	Interacts with children individually during play times and outdoor activities. Supervises children during outdoor play. Reads books, plays games, helps children with puzzles and helps with group activities. Models good behavior for children and encourages children to develop positive relationships with adults and other children. Works with group therapists to help children be successful in daily activities.
20	Preparation, clean-up, other. Helps to prepare and clean up after activities. Helps children with coats, snowsuits, paint shirts, etc. Gets supplies for therapists.

### SKILLS

Must have desire and ability to communicate positively with children.  
Requires a sensitivity to children's needs and development.

### TRAINING AND EDUCATION

Requires volunteer orientation session. On-going training is provided in children's groups by supervising therapists.